

WEDDING APPLICATION AND CONTRACT

WEDDING COUPLE INFORMATION

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| Name _____ Address _____ City/State/Zip _____ Cell _____ Email _____ Mayflower Member? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, where? _____ Future Address _____ Pre-marital Counseling: Where _____ Date _____ | Name _____ Address _____ City/State/Zip _____ Cell _____ Email _____ Mayflower Member? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, where? _____ Relation _____ |
| Main Wedding Contact _____ | |

WEDDING INFORMATION

Wedding Date _____ **Time** _____ **Number in wedding party** _____
Rehearsal Date _____ **Time** _____ **Number of wedding guests** _____
 Will photos be taken Before* OR After **Time photos will begin:** _____

**The church allows for two (2) hours for photographs before a wedding; an additional 30 minutes is allowed for dressing at the church. Therefore, if your pictures are prior to the ceremony, you will have a total of two and a half (2.5) hours before your scheduled wedding time. Confirm your photography times with the wedding coordinator in advance.*

***** Please stop here and return to church for approval *****

CHURCH AND CEREMONY FEES

Building Usage (Member Package) \$1,700
 (Non-member Package) \$2,700

Package Includes:

- Officiating Pastor
- Organist
- Wedding Coordinator
- Building Manager
- Sound Technician
- Usage of: Sanctuary, Dressing Rooms, Chapel, Atrium and Parlor

Optional Items

- White Aisle Runner \$75
- Aisle Candles (14ct) \$45
- Chancel Candelabra complimentary
- Unity Candelabrum complimentary

NOTES:

- Soloist (option) \$ _____
- Seasonal surcharge \$ _____
- Liturgical surcharge \$ _____

TOTAL COST \$ _____

CONTRACT AGREEMENT

A non-refundable deposit of \$500 is due at the time of signing the contract. The deposit will be deducted from the total cost. The balance is due no later than one week prior to the wedding.

BALANCE \$ _____ **DATE Due:** _____

The following guidelines and restrictions apply:

- Wedding rehearsals are scheduled for one hour. The wedding party must be instructed to arrive on time. On the wedding day, the church is available for a total of (4) four hours and includes pre-ceremony setup and post-ceremony clearout.
- No flash photography and no aisle photography is permitted during the ceremony. Video recording is permitted from a stationary location in back of the sanctuary or from the balcony.
- Throwing of rice, birdseed, or rose petals outside of the church is not permitted. Rose petals may be strewn inside only if the white aisle runner is used.
- No exterior decorations are allowed except wreaths hung on the main doors (on existing hooks) and garland on the small railings.
- Arrangements must be made for the removal of all flowers and decorations immediately following the ceremony. The church cannot be responsible for items left after a wedding service. If chancel flowers are to remain for Sunday, the Wedding Coordinator must be made aware of this two months in advance so the church office can be notified.
- Mayflower is a smoke-free and drug-free environment, both building and grounds. The use of alcohol or non-prescription drugs is prohibited and will be considered grounds for refusal to conduct the wedding at the discretion of the officiating pastor.

WEDDING COUPLE SIGNATURES

We have read, understand, and agree to abide by the processes and policies outlined in this contract; we agree to work with the wedding coordinator assigned; and we accept responsibility for our party and payment of fees assessed for the date(s) reserved for our event.

Signature _____ Date _____

Signature _____ Date _____

OFFICE USE ONLY

Deposit (non-refundable): \$500 PAID date: _____ check #: _____ credit

STAFF/Participants _____ Wedding Coordinator: _____

Officiating Minister: _____ Organist: _____

Building Manager: _____ Sound Tech: _____

Soloist: _____ Instrumentalist: _____