

MAYFLOWER WEDDING STAFF

SENIOR PASTOR

Rev. Dr. Mark Barger Elliott, 459-6255
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DIRECTOR OF MUSIC / ORGANIST

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WEDDING COORDINATORS

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ADMINISTRATIVE ASSISTANT

Beth Shimko, 459-6255
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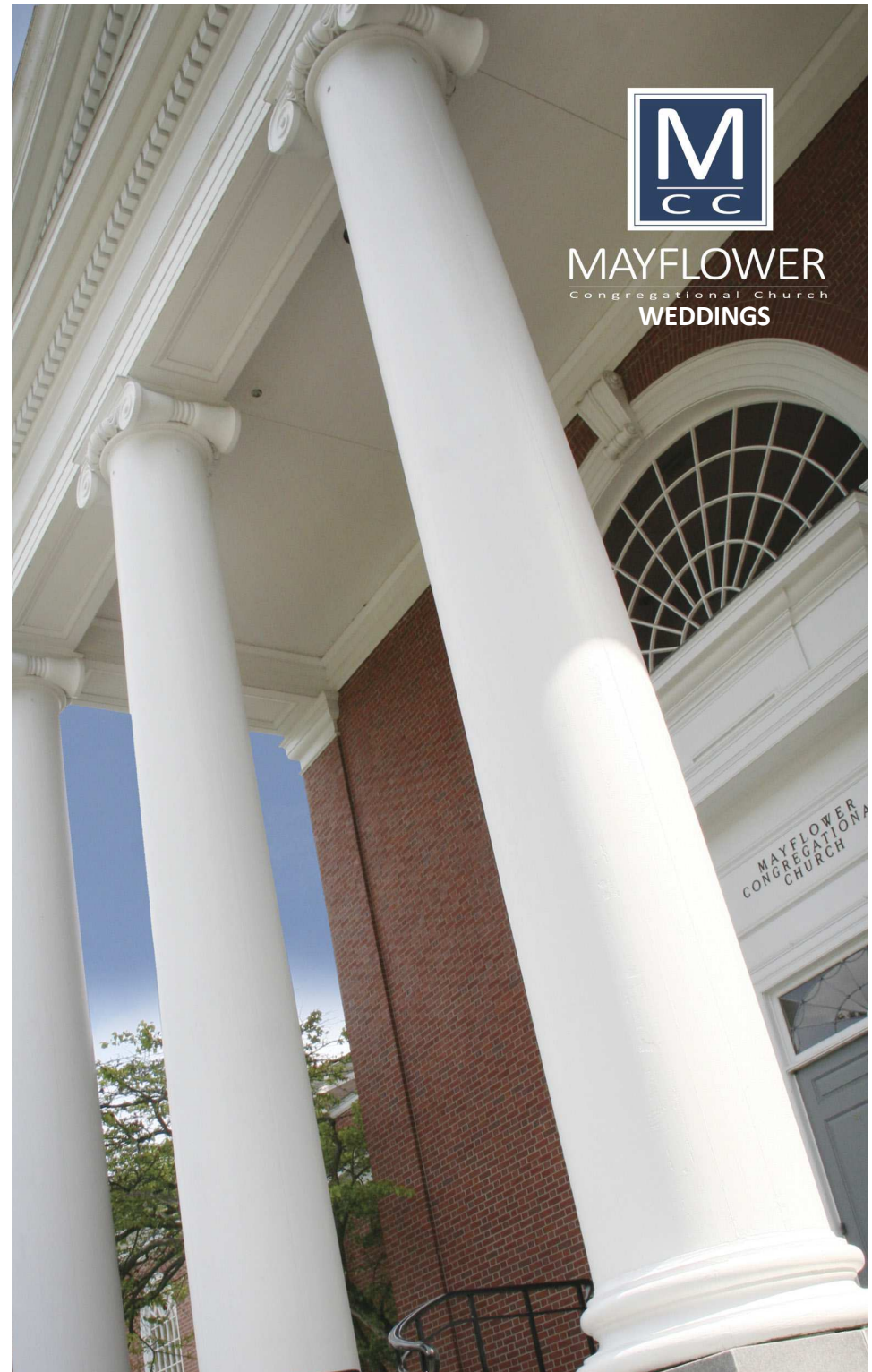
MAYFLOWER
Congregational Church

2345 Robinson Road, S.E. Grand Rapids, Michigan 49506

Phone: 616-459-6255

Email: mayflowr@mayflowerchurch.org

Website: www.mayflowerchurch.org



PLANNING A WEDDING AT MAYFLOWER

Weddings are considered a ministry of Mayflower Congregational Church and its staff. The guidelines contained in this wedding information are designed to make the day special and beautiful while maintaining the dignity of the church, its property, and personnel.

Weddings are provided for both members and non-members of Mayflower Congregational Church. The prerequisite to be considered a member at Mayflower for a wedding is six months. Complete wedding information and an application form are available on the Mayflower website: www.mayflowerchurch.org.

GENERAL GUIDELINES

A member may reserve a wedding date up to 18 months in advance; a non-member has 12 months in advance.

Members of Mayflower Congregational Church have the first right to wedding dates, but a confirmed date up to 12 months in advanced is guaranteed to a non-member.

All deposits are nonrefundable after the date is confirmed.

Wedding dates must coordinate with the church calendar and weddings are not conducted on Sundays, over holiday weekends, during Holy Week or in December. Only one wedding is scheduled on any day.

PLANNING PROCESS

STEP ONE

Review the wedding information and contact the administrative assistant at Mayflower (see back page) to check for available dates on the church calendar.

STEP TWO

Return the completed wedding application; available at www.mayflowerchurch.org or at the church office.

STEP THREE

Once the pastor and music director have given approval for the date a \$200 deposit is necessary to hold the date. The balance is to be paid ONE week BEFORE the wedding.

PLANNING PROCESS

STEP FOUR

Contact the Senior Pastor (see back page) within one week of acceptance of the application to plan the wedding ceremony and schedule premarital discussions.

STEP FIVE

The couple is to consult with the music director 10 weeks prior to the wedding to discuss the musicians to be included in the service.

MAYFLOWER WEDDING FEES

BUILDING USAGE

Includes the Sanctuary, Chapel, Atrium, Parlor and dressing rooms

Non-member	\$850
Member	No Charge

PERSONNEL

Officiating Pastor	
Non-member	\$500
Member	(Honorarium suggested)
Organist/Pianist	\$350
Wedding Coordinator	\$350
Custodian	\$250
Soloist - personal option—	at cost
Extra rehearsal w/soloist	\$ 50

SPECIAL FEES

White aisle runner	\$75
Aisle Candles (14)	\$45
Chancel Candelabra	No charge
Unity Candelabrum	No charge